

## Position: Grace House Care Specialist

Redemption Ridge Inc. is located in beautiful Medford Oregon. Redemption Ridge is a faith-based organization committed to bringing hope and healing to female survivors impacted by the devastating effects of sexual exploitation. At Redemption Ridge Resource Center, we provide culturally specific, survivor centered, trauma-informed advocacy, and out-patient services to female survivors of sex trafficking. Grace House is our long-term residential care facility for female victims of sexual exploitation aged 11-17. In order to provide the highest quality restorative care for young survivors, Redemption Ridge has partnered with national, local, and regional public entities including DHS, Jackson County Health and Human Services, Department of Justice, Department of Homeland Security, and local law enforcement.

Redemption Ridge is seeking a compassionate, caring individual to provide intensive case management and direct care services to young female survivors of Domestic Sex Trafficking in a home setting.

### POSITION SUMMARY

The Care Specialist staff at Grace House will provide skills training and support to each of the young women who reside within Grace House. The Care Specialist will be responsible for the safety and daily care of the young women. This position requires that the suitable individual maintain a balance of awareness of an individual's perspective in conjunction with the safety and diversity of the group.

The Care Specialist will perform many duties that range from teaching basic skills (such as washing clothes) to assisting a young woman in regulating her emotions. The Care Specialist must possess the ability to be flexible and compassionate, as well as firm in her approach to young women who have endured trauma.

Redemption Ridge offers extensive training, assuring our Care Specialist staff is properly equipped to provide the necessary care for this unique population. Therefore, while experience in these areas are preferred, they are not required. Preference is given to an applicant who is willing to learn and, additionally, possesses minimum qualifications.

### QUALIFICATIONS

- High school diploma
- Commitment to social justice and the mission of Redemption Ridge
- Experience in the Human Service and/or Mental Health Field preferred
- Experience working with at-risk youth preferred
- High comfort level working in diverse environments
- Knowledge of trauma informed care and Domestic Sex Trafficking preferred
- Must pass criminal background check and drug/alcohol screening
- Valid Oregon driver's license
- Must successfully complete a 40 hour Domestic Sex Trafficking Crime Victims training

## **ESSENTIAL JOB FUNCTIONS**

- Assist in the care and treatment of adolescent female survivors of Domestic Sex Trafficking through skills training and emotional support
- Establish rapport by demonstrating and maintaining clear, consistent, appropriate, and ethical boundaries
- Assist Grace House residents in achieving goals to obtain life stability after victimization
- Ensure daily activities are conducted consistent with the approved program schedule and documented as they occur; confirm approval of any changes to the schedule for the special events or activities with program director in advance and with proper communication of these changes
- Ensure the medical conditions/needs of residents, including prescribed medications, are attended to, documented, and communicated to all staff
- Ensure all program issues and incidents are identified, addressed, communicated, and documented
- Maintain confidentiality of female residents, location of Grace House, and follow agency policy and procedures regarding confidentiality
- Transport youth to and from appointments and on community outings, while maintaining safety
- Maintain daily progress on youth goals through written progress notes during designated shift
- Attend and participate in staff meetings regarding youth and house matters

## **ABILITIES**

- Work with a maximum of seven female youth in a residential setting
- While schedules and procedures will remain constant, emotions and personalities can change moment to moment. Work environment will vary depending on the attitudes, circumstances, and personalities of the day.
- May work with a variety of staff, including case manager, therapist, program director, and outside contacts such as law enforcement, DHS, family members, etc.

## **WORK ENVIRONMENT**

- Work with a maximum of seven female youth in a residential setting
- While schedules and procedures will remain constant, emotions and personalities can change moment to moment. Work environment will vary depending on the attitudes, circumstances, and personalities of the day.
- May work with a variety of staff, including case manager, therapist, program director, and outside contacts such as law enforcement, DHS, family members, etc.

## **PHYSICAL DEMANDS**

- Potential to work a variety of shifts, including day, swing, or overnight
- Overnight staff must remain awake at all times
- Ability to drive a motor vehicle

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- Potential for lifting up to 50 lbs., bending, repetitive movements, kneeling, and standing for long periods of time.

## **OTHER DUTIES**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

In accordance with OAR 833-100-0041, clients who have received services through Redemption Ridge are not eligible for employment.

Classification: Non Exempt, Full Time

Salary Grade/Level/Family/Range: DOE

Reports to: Program Director

Closing Date: July 15, 2017