



## Position: Part-Time Care Specialist

Redemption Ridge Inc. is located in beautiful Medford Oregon dedicating to 'Redeeming Lives, Restoring Hope' for survivors of sexual trauma. Redemption Ridge is a faith-based organization committed to bringing hope and healing to female survivors impacted by the devastating effects of sex trafficking, sexual exploitation, or are at risk of either. At Redemption Ridge Resource Center, we provide culturally specific, survivor centered, trauma-informed care, and residential and out-patient services to female survivors of sex trafficking, sexual exploitation, or other forms of sexual trauma. Grace House is our long-term therapeutic residential safe house for minor (11-17yrs) female survivors.

Redemption Ridge is seeking compassionate, caring individuals to provide direct care services to young female survivors of Domestic Sex Trafficking in a home setting. Care Specialist are the primary care providers 24/7 at Grace House.

### POSITION SUMMARY

Care Specialist staff at Grace House provide skills training and support to each of the young women who reside within Grace House. The Care Specialist will be responsible for the safety and daily care of the young women. This position requires that the suitable individual maintain a balance of awareness of an individual's perspective in conjunction with the safety and diversity of the group.

The Care Specialist will perform many duties that range from teaching basic skills (such as washing clothes) to assisting a young woman in regulating her emotions and teaching her new skills along the way. The Care Specialist must possess the ability to be flexible and compassionate, as well as firm in her approach to young women who have endured trauma.

Redemption Ridge offers extensive training, assuring our Care Specialist staff is properly equipped to provide the necessary care for this unique population. Therefore, while experience in these areas are preferred, they are not required. Preference is given to an applicant who is willing to learn and, additionally, possesses minimum qualifications.

### QUALIFICATIONS

- High school diploma or equivalent (some post high school education highly preferred).
- Commitment to social justice and the mission of Redemption Ridge.
- Experience in the Human Service and/or Mental Health Field preferred.
- Experience working with at-risk youth strongly recommended.
- Knowledge and/or experience using the Collaborative Problem Solving model highly preferred.
- High comfort level working in diverse environments.
- Knowledge of trauma informed care and Domestic Sex Trafficking (DST) preferred.
- Familiarity with issues in and around Commercially Sexually Exploited Children (CSEC).

- Must pass criminal background check, drug/alcohol screening, motor vehicle background check.
- Must possess a Valid Oregon driver's license and be eligible to be approved by our insurance carrier as a driver.

## **ESSENTIAL JOB FUNCTIONS**

- Be a part of a team that that assists in the care and treatment of adolescent female survivors of DST through skills training and emotional support.
- Establish rapport by demonstrating and maintaining clear, consistent, appropriate, and ethical boundaries.
- Assist Grace House residents in achieving goals to obtain life stability after victimization.
- Ensure daily activities are conducted consistent with the approved program schedule and documented as they occur; confirm approval of any changes to the schedule for the special events or activities with program manager in advance and with proper communication of these changes.
- Ensure the medical conditions/needs of residents, including prescribed medications, are attended to, documented, and communicated to all staff.
- Ensure all program issues and incidents are identified, addressed, communicated, and documented.
- Meet all program expectations for providing and documenting service units.
- Maintain confidentiality of all program information, including but not limited to: female residents, location of Grace House, resident's stories, care plans, Grace House notes, etc.
- May facilitate groups, reflection times, skill building sessions, or provide tutoring depending on shift.
- Know and adhere to all organizational policies and procedures.
- Transport youth to and from appointments, school, outings, etc., while maintaining safety.
- Maintain daily progress on youth goals through written progress notes during designated shift.
- Medication management, medication charting, and first aid for residents as per law and policy.
- Attend and participate in staff meetings and staff training as requested.

## **ABILITIES**

- Ability to adapt procedures and tools to unique situations, settings, and youth learning styles.
- Attend trainings through Redemption Ridge to become knowledgeable around Domestic Sex Trafficking methods that are trauma-informed and evidenced based.
- Ability to function as a team unit and follow written and oral instruction.
- Must work collaboratively as a team showing alignment with your partner in front of the residents at all times.
- Provide conflict resolution and/or mediation in high stress situations with adolescents
- Support the emotional, spiritual, and physical growth of the girls with an understanding of trauma-informed care and Adverse Childhood Effects.

## **WORK ENVIRONMENT**

- Work with a maximum of seven female youth in a residential setting.
- While schedules and procedures will remain constant, emotions and personalities can change moment to moment.
- Work environment will vary depending on the attitudes, circumstances, and personalities of the day.

- May work with a variety of staff, including case manager, therapist, program director, and outside contacts such as law enforcement, DHS, family members, etc.

#### PHYSICAL DEMANDS

- Potential to work a variety of shifts, including day, swing, or overnight.
- Overnight staff must remain awake at all times.
- Must be able to sit, stand, reach overhead, squat, and carry.
- Must be able to hear, speak, and walk.
- Ability to drive a motor vehicle.
- Potential for lifting up to 50 lbs., bending, repetitive movements, kneeling, and standing for long periods of time.

#### OTHER DUTIES

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

In accordance with OAR 833-100-0041, clients who have received services through Redemption Ridge are not eligible for employment.

Position: Care Specialist

Classification: Non Exempt, Part-Time

Wage: \$12.50 per hour starting wage

Reports to: Grace House Program Manager